

# HWPOA Board Minutes August 27<sup>th</sup>

## **In Attendance:**

David Mazujian- President  
John O'Rourke -Vice-President  
Scott O'Neil -Secretary  
Arthur Beckenstein -Board Member  
Barbara Strauss-Board Member  
Guido Auen- Board Member

## **Not Present:**

Jeanie Stiles –Treasurer

Meeting Commenced at 9:30 AM

at the home of Barbara Strauss – Board Member

David Mazujian called the meeting to order.

Meeting Minutes from July 23<sup>rd</sup> approved, reading of the minutes waived.

**Treasurer's report:** The board discussed the way we would like the monthly report to be formatted going forward. Guido Auen added up the current reports for each year which was helpful.

Currently we have \$21,236 in our account.

Guido Auen suggested that we purchase the software for QuickBooks or Quicken and have someone just input everything so the spread sheet would be easier to read and maintain. John O'Rourke and Barbara Strauss offered to help update the spread sheets. David Mazujian suggested that this be a goal over the winter to update the spreadsheets and reformat with email addresses in a separate column.

## **Old Business:**

**Yard Sale:** Big thank you to Arthur Beckenstein and John O'Rourke for getting the tents up. We talked about what a success the yard sale was and a great community event. Because of the heat wave that day we agreed an earlier date in the summer would be better.

## **Hydrant Markers:**

David Mazujian is going ahead to order the markers approved by SCWA. SCWA will install. David will follow-up.

**SCWA:**

David Mazujian following up on water pressure concerns. SCWA has agreed to fix the situation in the Spring of 2017.

**Landscaping:** John O'Rourke is following up on landscaping at our 3 entrances. He is purchasing inexpensive solar light to try on our entrance signs.

**Lighting:** Barbara Strauss presented an estimate of \$13,129.71 from MJM Electric to bring electricity to our 3 entrances. We agree that this estimate is high. Barbara is getting 2 more bids.

**Signs:** Arthur Beckenstein wants to update the entranceway signs. He is looking into it.

**Kayak Rack:** Arthur Beckenstein reported that 21 people said they are interested and they have a total of about 39 crafts. David, Guido and Arthur agreed to spearhead this project and get the application done by next Spring.

**Communication:** John O'Rourke met with Don Klein about updating the website.

**Tax Returns:** David Mazujian pointed out that to his knowledge we have never filed. Guido has looked into it and as we are a domestic not for profit corporation we may have to file Federal and State tax returns. He says it is a one-page form. Guido is going to follow up with Andrew Strong in Rick Whalen's office on this.

**Walkway:** The Board is concerned that we haven't progressed further on this project. Barbara Strauss and Scott O'Neil offered to join in the effort to get this project further along.

**New Business:** Guido Auen is looking into updating the signage in our common areas.

**Mailing list:** John O'Rourke has agreed to take the initiative to update the mailing list to facilitate communication to HWPOA members and to cut down on our mailing costs.

**Update Bylaws:** Andrew Strong from Rick Whalen's office has been working on bylaws for other local neighborhood associations. He will circulate what he has come up with and we can see how it applies to us.

12:56 PM Meeting adjourned

Next Meeting Sunday Oct. 16<sup>th</sup> 9:30 AM at David's House

Meeting minutes submitted by Scott O'Neil 9/ 11/16